

## **COURT MANAGEMENT COUNCIL**

### **COURT MANAGER OF THE YEAR AWARD—2015**

#### **Eligibility Rules and Selection Guidelines**

The selection of a court manager serving the courts of the state of Washington as the outstanding court manager in the state shall be in accordance with these rules adopted by the Court Management Council.

1. Consideration of nominees for the Court Management Award shall be commenced upon the filing, by a person other than the candidate, of a written nomination in the form approved by the Court Management Council. A selection committee shall be identified from among members of the Court Management Council. Any member who has been nominated for that year's award will be excluded from the selection committee.
2. A nominee for this award shall have completed at least five (5) consecutive years as court manager in a Washington State court and shall not have been retired for more than two (2) years.
3. Any person previously or currently employed by a Washington State court as the chief executive officer, administrator, clerk or manager is eligible for nomination. Nominees should have demonstrated leadership on a regional or statewide basis that is beyond the leadership expected of an individual court manager.
4. The selection committee may use various criteria to determine the award recipient including that the nominee made significant contributions to the court community in one or more of the following areas:
  - Enhancing the administration of justice in Washington's courts
  - Improving the quality of service in Washington's courts
  - Improving access to justice in Washington's courts
  - Enhancing expedition and timeliness of actions in Washington's courts
  - Promoting equality, fairness, and integrity in Washington's courts
  - Furthering independence and accountability of the judiciary
  - Instilling public trust and confidence in Washington's courts
5. The Court Management Council may revise or amend these rules and guidelines without notice to any nominator, nominee, or other person. Any change that would adversely affect a nomination the Council has begun to consider shall not be implemented while that nomination is pending.

**COURT MANAGEMENT COUNCIL  
COURT MANAGER OF THE YEAR AWARD—2015  
Award Nomination Form and Confidential Report**

I nominate \_\_\_\_\_  
for the **Court Management “Manager of the Year” Award** because in my opinion he/she has accomplished the achievements described below and seems in all respects to qualify for your consideration under the Eligibility Rules and Selection Guidelines you have furnished me. The nominee is a full-time court manager in a trial court or appellate court in the state of Washington or he/she retired from active court service less than two (2) years before this nomination. Also, he/she served in the Washington court system at least five (5) consecutive years.

1. Court \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ Zip \_\_\_\_\_

2. My Opportunities to Evaluate Nominee \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

3. Dates of Nominee's Court Service \_\_\_\_\_

4. Duration of Acquaintance with Nominee \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

5. Nature of Relationship with Nominee \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

6. The significant contributions of the nominee to the court community in one or more of the areas identified in the Eligibility Rules and Selection Guidelines are as follows (you may attach additional pages if needed):

I certify that I make this nomination in good faith and the foregoing facts stated in this Nomination Form and Confidential Report are true of my own knowledge, except where it is otherwise indicated.

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Nominator's Signature

Please print nominator's name, address, and telephone number below.

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**Please return this form (fax, mail or e-mail) so it arrives at the AOC by 5:00 p.m. on October 30, 2015.**

Court Manager of the Year Award  
Court Management Council – Attention: Dirk A. Marler  
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Please attach additional pages as needed to support the nomination.

